

2025 Fee Schedule

Tuition Fees Schedule		Payment Plans		
Year Level	School Fees	Term (4)	Monthly (9)	Fortnightly (19)
Prep	\$5,860	\$1,465	\$651	\$308
Year 1	\$5,960	\$1,490	\$662	\$314
Year 2	\$6,070	\$1,518	\$674	\$319
Year 3	\$6,220	\$1,555	\$691	\$327
Year 4	\$6,380	\$1,595	\$709	\$336
Year 5	\$6,540	\$1,635	\$727	\$344
Year 6	\$6,700	\$1,675	\$744	\$353
Year 7	\$7,750	\$1,938	\$861	\$408
Year 8	\$8,120	\$2,030	\$902	\$427
Year 9	\$8,490	\$2,123	\$943	\$447
Year 10	\$8,860	\$2,215	\$984	\$466
Year 11	\$9,150	\$2,288	\$1,017	\$482
Year 12	\$9,440	\$2,360	\$1,049	\$497

Annual Capital and maintenance levy

A compulsory annual capital and maintenance levy of \$200 per child will be charged and payable at the commencement of each year. Please note as this levy is obligatory, it is not tax deductible.

Instrumental Music Fee Schedule *	Individual Lessons	Shared Lessons
Term 1	\$315	\$225
Term 2	\$315	\$225
Term 3	\$315	\$225
Term 4	\$315	\$225

* The Instrumental Music fee above includes GST and will be charged termly on the basis of students attending an average of 9 lessons per Term. The total number of billable lessons for each student will be calculated and accounts reconciled at the end of each year.

Bus Service Fee Schedule	Zone 1	Zone 2	Zone 3
One Way (Term Fees)	\$265	\$350	\$450
Both Ways (Term Fees)	\$400	\$520	\$700
Casual (Per Day fees) *	\$8	\$11	\$14

* Casual travel on the Private Bus Service is a prepaid service and is subject to seating availability. A \$100 deposit per child will be debited upon enrolment in the bus service. At the start of each term, if the prepaid balance falls below \$25, \$100 will be debited.

Detailed pricing schedule will be available on our website and on AdminHUB from Monday 18 November 2024.

Payment Options and Due Dates

Annually	First Wednesday of Term 1. Wednesday, 5 February 2025 by 4:00pm
Term Payment	First Wednesday of each Term
Monthly Payment**	9 equal payments 5 February 2025 through 6 October 2025
Fortnightly Payment**	Recurring alternate Wednesdays, 19 equal payments 5 February 2025 through 15 October 2025

** Not available for Bus or Instrumental Music Fees.

All Elective Charges, distance education, VET charges and costs for lost, damaged or non-returned library resources will be charged individually.

Sibling Discounts (Tuition Fees Only)

Second Child	5% discount
Third Child	15% discount
Fourth Child	35% discount
Fifth Child	50% discount
Sixth and additional children	75% discount

Discount for Annual Payment of Fees

An early payment discount of 4% is offered on school tuition fees for annual payments made no later than 4:00pm on Wednesday, 5 February 2025 Term 1, Week 1. Please note the early payment discount will not be available if there is any overdue amount owing to the School.

Mandatory School Fee Payment Arrangement

You can now manage direct debits on **adminHUB**. Please note the system will only be open for a period of four weeks from **Tuesday 19 November 2024**. A notification will be sent to you via email when the system is open for you to make your selection.

All existing Termly, Monthly and Fortnightly direct debit payment arrangements will automatically be rolled over to 2025 and adjusted according to this Tuition Schedule.

If you are currently paying School fees termly or annually and want to change payment frequency to a monthly or fortnightly, you **must** make a selection within "adminHUB" for your preferred option on or before Tuesday 3 December 2024.

Please note if your school fee account is in arrears as at Tuesday 19 November 2024, you will not be able to make a selection for monthly or fortnightly payment arrangements. Please contact the Accounts Department to discuss your situation.

Direct Debit only

Please note **all payment arrangements** will be required to be processed via direct debit. Please note that all credit/debit card and bank account details entered into the **adminHUB** or provided to the School to facilitate your payments are not stored. These details are encrypted and held by the National Australia Bank as part of the security arrangements for **adminHUB**. Payments to the school (self-administered) will only be available in exceptional circumstances. Please contact the accounts department to discuss further if required.

Bus Services & Instrumental Music

For Bus Services and Instrumental Music, existing direct debit arrangements will automatically roll over to 2025.

Please note, while payment options for Bus and Instrumental Music cannot be setup on adminHUB, the portal will still allow you to make a quick payment (using securely stored card detail) when invoices are due. We encourage families to utilise this payment facility within **adminHUB**.

In order to secure a place for the Instrumental Music, please complete an application form. The application form and direct debit form will be available from **Monday 18 November 2024** on adminHUB and the School's website. Please complete these and return to the School by no later than 2 December 2024. A notification will be sent to you via email/SMS when these forms are available.

To apply for bus services, please fill out the Expression of Interest form on our website. Due to high demand, we currently have a long waiting list. If you have already submitted the form, we will reach out to you when a seat becomes available.

A full-terms notice is required to make enrolment changes to the bus services including changes from permanent usage to casual usage.

Building Fund Donation

Families are encouraged to donate \$100 per term to the Hume Anglican Grammar Building Fund.

We wish parents to recognise the role and significance of the contribution in meeting the Schools' development objectives of the school sites. Any contributions to the Building Fund are entirely voluntary and variable at the contributor's discretion. The donation is tax deductible.

Notice Required when Withdrawing Students

A minimum notice period must be provided for withdrawal, otherwise, you will incur a term's fees in-lieu. Please refer to the terms and conditions of enrolment on the School's website for further details.

Terms and Conditions of Enrolment

The Enrolment Application and Acceptance constitute a binding contract between the School and parents. School fee policies, due dates and payment arrangements must be adhered to.

If families experience temporary fee payment difficulties, they must contact our Accounts Department prior to the due date. An alternative payment arrangement will be discussed with you.

The School reserves the right to cancel an enrolment where more than one terms' fees become outstanding.

Dishonour Fees

Any bank fees incurred by the School for dishonoured payments will be on charged to the family.

Administration Fee for overdue or late payment of fees

An administration fee of \$100 will be charged for any account that is not paid by the due date recorded on your quarterly (termly) invoice. The full amount must be received in the School's account by no later than 4:00pm on the due date. If you are on a payment arrangement (monthly or fortnightly), an administration fee of \$100 will be charged upon the first payment dishonored after the term's due date. The School will not be responsible for any delays in receiving a payment (including banking, postal delays or lost mail); therefore, this due date cannot be extended or be negotiated.

Contact and Enquiries

Any queries regarding fees, please contact Accounts Receivable at fees@humegrammar.vic.edu.au

Address

Hume Anglican Grammar
100 Mt Ridley Road
Mickleham VIC 3062

Postal Address

PO Box 338
Craigieburn VIC 3064
Phone: 03 8339 6900

Accounts Receivable:

Phone: 03 8339 6957
Mrs Kersty Little
Mrs Georgia De Vito

Assistant Finance Manager: Ms Chiarina Holmes

Finance Manager: Mr Chris Pandya

Business Manager: Mr Kieran Mitchell